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Muzaffarpur  
21/1/2020

**Department of Microbiology**  
**S. K. Medical College, Muzaffarpur**

Weekly Performance Report 20/01/2020 to 25/01/2020)

Letter No. - **MICRO: 61/20**

Dated:- **27.01.2020**

Date	Day	UG / Para Medical	Time of Class	Name of Teacher	Topic	Lab. Work with Department Work (9:30 AM onwards)
20/01/20	Mon	2017 Batch (PM)	12:00 – 01:00 PM	Dr. Ishtyak Ahmad	Bacteriology	All Teacher
21/01/20	Tues	2017 Batch	01:15 - 2:05 PM	Dr. Kumari Milan	Bacteriology	All Teacher
		2018 Batch (PM)	12:00-01:00PM	Dr. Anubha	Bacteriology	
		2018 Batch	12:00-01:00PM	Dr. P. K. Mishra	Immunology Student did not turn up	
22/01/20	Wed	2017 Batch	12:00-01:00PM	Dr. Kumari Milan	Applied Microbiology	All Teacher
		2018 Batch	12:00-01:00PM	Dr. R. N. Sharma	General Microbiology Student did not turn up	
		2017 Batch	12:00-01:00PM	Dr. Manish Kumar Purbey	Bacteriology	
		2017 Batch (PM)	12:00-01:00PM	Dr. Ishtyak Ahmad	Bacteriology	
23/01/20	Thr	2017 Batch	12:00 – 01:00 PM	Dr. Manish Kumar Purbey	Bacteriology	All Teachers
			02:00 – 04:00 PM	All Teachers	Practical	
		2018 Batch (PM)	12:00 – 01:00 PM	Dr. Anubha	Practical	
24/01/20	Fri	2018 Batch	12:00 – 01:00 PM	Dr. Kumari Milan	Bacteriology Student did not turn up	All Teachers
		2017 Batch	02:00 – 04:00 PM	All Teachers	Practical	
25/01/20	Sat	2018 Batch	10:00 – 11:00 AM	Dr. Manish Kumar Purbey	Virology Student did not turn up	All Teachers
		2018 Batch	01:00 – 02:00 PM	Dr. Suman Kumar	Parasitology Student did not turn up	

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27/1/2020

HOD Microbiology  
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As per direction of Principal order letter no. 1338/17 dated – 23.06.17

Weekly work log book 20/01/2020 to 25/01/2020

Letter No. - MICRO: 61/20

Dated:- 27.01.2020

SI No.	Name of Staff	Designation	Details of done the work
1	Sri Upendra Kumar Nirala	Data Entry Operator (IDSP)	IDSP related report collecting compiling & sending.
2	Sri Dhiraj Vivek Sheel	Lab Technician	Done the work of store, Lab & as per direction of HOD and other works.
3	Sri Sunil Kumar	Lab Technician	Culture reporting, sterilization, sample collection, culture & sensitivity work.
4	Sri Shyam Kumar	Lab Technician (On Deputation)	Patient's registration and report preparation work.
5	Sri Awadhesh Kumar	Lab Technician	Virology work, IDSP register maintain & other departmental work.
6	Sri Pawan Kumar	Lab Technician	Sample collection and testing.
7	Sri Nikhil Kumar	Technical Officer (SRL)	SRL Work & Departmental work as per direction of HOD Microbiology.
8	Sri Amrendra Kumar Suman	Lab Technician	SRL Work & Departmental work as per direction of HOD Microbiology.
9	Sri Piyush Ranjan	Lab Technician	SRL Work.
10	Sri Jay Prakash Singh	Counsellor	ICTC Work.
11	Sri Raj Kishore Kumar	Lab Technician	ICTC Work.
12	Smt. Poonam Kumari	Lab Technician	Gene Expert.
13	Sri Braj Mohan Ram	Lab Attendant	Patient's report distribution in ward, Culture tube sterilization, report signed by officer & other laboratory works.
14	Sri Manoj Kumar Sah	Cleaner	Patient's Sample Collection Lab., Demonstration Lab. Museum Lab., report signed by officer & other laboratory works.
15	Smt. Basanti Devi	Sport Attendant	HOD & Faculty chamber, Class Room & Practical Lab.
16	Sri Nathuni Ram	Sweeper (Outsource)	Done the Cleaning work of all rooms of concerning department.

  
27/01/2020  
HOD Microbiology  
S. K. Medical College, Muzaffarpur.

**Viral Research & Diagnostic Laboratory (VRDL)**

**Department of Microbiology**

**S. K. Medical College, Muzaffarpur**

Work log book -20/01/2020 to 25/01/2020

Letter No. - MICRO: 61/20

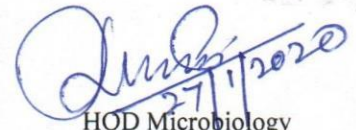
Dated:- 27.01.2020

SI No.	Name of Staff	Designation	Details of done the work
1	Dr. Suman Kumar	Assistant Professor (Microbiology) Cum Co - P.I. VRDL	Monitoring of Lab work, co-codination with PI. Attained meeting at state Health Society Bihar Patna. Co-ordination with Hospital. Indent of kits, consumables and other articles.
2	Mr. Amritesh Kumar	Scientist (Non - Medical)	Procurement of kits, Weekly report to NIE, Quarterly report to DHR, Daily progress report to PI. Involved in different laboratory investigation by RT PCR, Real time PCR, Cell line maintenance and virus isolation, SOP development, Letter communication and involved in laboratory cleanness and waste management.
3	Mr. Manish Kumar	Research Asst.	Involved in different laboratory investigation by ELISA, Nucleic acid extraction, Real time PCR, cell culture. And assist with PI & Co-PI VRDL and Scientist relating VRDL work and renovate of data analysis. Entry of data (NIE-Portal).
4	Mr. Mazhar Iqbal Zahidi	Lab. Tech.	Involved in sample collection, processing, coding, packaging and storage. Also involved in Test performing like ELISA, nucleic acid extraction, cell line maintenance, preparation of report and dispatch.
5	Mr. Saroj Kumar	Lab. Tech.	Involved in sample collection, processing, coding, packaging and storage. Also involved in Test performing like ELISA, nucleic acid extraction, cell line maintenance, preparation of report and dispatch.

**(B) Investigations done and its report:**

Date	Investigation	No. of Test	Report	Remarks
20/01/20	JE IgM	00	Positive:00	Test Performed on ELISA Machine (BioRad)
			Negative:00	
	Dengue NS1 & IgM	00	Positive:00	
			Negative:00	
21/01/20	JE IgM	00	Positive:00	
			Negative:00	
	Dengue NS1 & IgM	01	Positive:01	
			Negative:00	
22/01/20	JE IgM	00	Positive:00	
			Negative:00	
	Dengue NS1 & IgM	00	Positive:00	
			Negative:00	
23/01/20	JE IgM	00	Positive:00	
			Negative:00	
	Dengue NS1 & IgM	00	Positive:00	
			Negative:00	
24/01/20	JE IgM	00	Positive:00	
			Negative:00	
	Dengue NS1 & IgM	00	Positive:00	
			Negative:00	

25/01/20	JE IgM	00	Positive:00 Negative:00	
	Dengue NS1& IgM	00	Positive:00 Negative:00	



HOD Microbiology  
Cum Principal Investigator VRDL  
S. K. Medical College, Muzaffarpur.