


Department of Microbiology
S. K. Medical College, Muzaffarpur

Weekly Performance Report (28/10/19 to 02/11/19)

Letter No. - MICRO - 660/19

Dated:- 4/11/19

Date	Day	UG / Para Medical	Time of Class	Name of Teacher	Topic	Lab. Work with Department Work (9:30 AM onwards)
28/10/19	Mon	2017 Batch (PM)	12:00 – 01:00 PM	Dr. Anhubha	Student did not turn up	All Teacher
29/10/19	Tues	G. H (GOBARDHAN PUJA)				All Teacher
30/10/19	Wed	2017 Batch (PM)	12:00-01:00PM	Dr. Chandra Shekhar Chaudhary	Student did not turn up	All Teachers
		2018 Batch	12:00-01:00PM	R.N.Sharma	Student did not turn up	All Teachers
		2017 Batch	12:00-01:00PM	Dr. P. K. Mishra	Student did not turn up	
31/10/19	Thr	2017 Batch	12:00 – 01:00 PM	Dr. Manish Kumar Purbey	Student did not turn up	All Teachers
		2017 Batch (PM)	12:00 – 01:00 PM	Dr. Ishteyaque Ahmad	Student did not turn up	All Teachers
		2017 Batch	02:00 – 04:00 PM		Student did not turn up	All Teachers
01/11/19	Fri	2018 Batch	12:00 – 01:00 PM	Dr. Kumari Milan	Student did not turn up	All Teachers
		2017 Batch	02:00 – 04:00 PM		Student did not turn up	All Teachers
02/11/19	Sat	G. H. (CHHATH)				All Teachers


HOD Microbiology
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As per direction of Principal order letter no. 1338/17 dated – 23.06.17
Weekly work log book **28/10/19 to 02/11/19**

Letter No. - *MFCW- 660/19*

Dated:- *4/11/19*

Sl No.	Name of Staff	Designation	Details of done the work
1	Sri Upendra Kumar Nirala	Data Entry Operator (IDSP)	IDSP related report collecting compiling & sending.
2	Sri Dhiraj Vivek Sheel	Lab Technician	Done the work of store, Lab & as per direction of HOD and other works.
3	Sri Sunil Kumar	Lab Technician	Culture reporting, sterilization, sample collection, culture & sensitivity work.
4	Sri Shyam Kumar	Lab Technician (On Deputation)	Patient's registration and report preparation work.
5	Sri Awadhesh Kumar	Lab Technician	Virology work, IDSP register maintain & other departmental work.
6	Sri Pawan Kumar	Lab Technician	Sample collection and testing.
7	Sri Amrendra Kumar Suman	Lab Technician	SRL Work & Departmental work as per direction of HOD Microbiology.
8	Sri Piyush Ranjan	Lab Technician	SRC Work.
9	Sri Jay Prakash Singh	Counsellor	ICTC Work.
10	Sri Raj Kishore Kumar	Lab Technician	ICTC Work.
11	Smt. Poonam Kumari	Lab Technician	Gene Expert.
12	Sri Braj Mohan Ram	Lab Attendant	Patient's report distribution in ward, Culture tube sterilization, report signed by officer & other laboratory works.
13	Sri Manoj Kumar Sah	Cleaner	Patient's Sample Collection Lab., Demonstration Lab. Museum Lab., report signed by officer & other laboratory works.
14	Smt. Basanti Devi	Sport Attendent	HOD & Faculty chamber, Class Room & Practical Lab.
15	Sri Nathuni Ram	Sweeper (Outsource)	Done the Cleaning work of all rooms of concerning department.


HOD Microbiology
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Viral Research & Diagnostic Laboratory (VRDL)

Department of Microbiology

S. K. Medical College, Muzaffarpur

Work log book 28/10/19 to 02/11/19

Letter No. – MICRD-660/19
(A)

Dated:- 4/11/19

Sl No.	Name of Staff	Designation	Details of done the work
1	Dr. Suman Kumar	Assistant Professor Cum MO I/C VRDL	Monitoring of Lab work, co-ordination with P.I. Attained meeting at State Health Society Bihar Patna. Co-ordination with Hospital.
2	Mr. Amritesh Kumar	Scientist (Non – Medical)	Monitoring of Lab work, co-ordination with P.I. Attained meeting at State Health Society Bihar Patna. Letter communication, procurement of Kit.
3	Mr. Manish Kumar	Research Asst.	Assist with MO I/C & Scientist relating VRDL work and renovate of data analysis & Entry of Data.
4	Mr. Mazhar Iqbal Zahidi	Lab. Tech.	Collection of sample, Test Performing JE, Dengue NS1 & IgM & Preparation of report & dispatch.
5	Mr. Saroj Kumar	Lab. Tech.	Collection of sample, Test Performing JE, Dengue NS1 & IgM & Preparation of report & dispatch.

(B) Investigations done and its report:

Date	Investigation	No. of Test	Report	Remarks
28/10/19	JE IgM	01	Positive:00	Test Performed on ELISA Machine (BioRad)
			Negative:01	
	Dengue NS1 & IgM	11	Positive:06	
			Negative:05	
29/10/19	JE IgM	00	Positive:00	
			Negative:00	
	Dengue NS1 & IgM	08	Positive:06	
			Negative:02	
30/10/19	JE IgM	01	Positive:00	
			Negative:01	
	Dengue NS1 & IgM	06	Positive:04	
			Negative:02	
31/10/19	JE IgM	01	Positive:00	
			Negative:01	
	Dengue NS1 & IgM	09	Positive:04	
			Negative:05	
01/11/19	JE IgM	00	Positive:00	
			Negative:00	
	Dengue NS1 & IgM	08	Positive:04	
			Negative:04	
02/11/19	JE IgM	00	Positive:00	
			Negative:00	
	Dengue NS1 & IgM	11	Positive:04	
			Negative:02 Under process :05	

AKumar
4/11/19

[Signature]
HOD Microbiology
Cum Principal Investigator VRDL
S. K. Medical College, Muzaffarpur.